

## **WINSFORD TOWN COUNCIL**

### **DEPUTY TOWN CLERK (FULL-TIME)**

**Full-time post 37 hours per week; salary within SCP range 18-28: £24,982-£32,234  
Local Government Pension Scheme and 25 days holiday**

Winsford is a town of some 33,000 situated in the heart of Cheshire, and the Town Council is seeking to recruit a forward thinking and pro-active Deputy Town Clerk to play a key role in the development of the Council to help deliver its ambitions.

You will be responsible for a range of tasks including administrative activities; development/management of parks/open spaces; management of projects and working with elected Members.

Ideally, candidates will have some local government knowledge and be willing to develop their skills and experience in different areas of work.

The closing date for applications is 15<sup>th</sup> October 2021 and interviews will be held on w/c Monday 1<sup>st</sup> November 2021.

Full details and an application pack can be downloaded from the Council's website [www.winsford.gov.uk](http://www.winsford.gov.uk) or on request by emailing [mail@winsford.gov](mailto:mail@winsford.gov) or calling (01606) 593582.

10<sup>th</sup> September 2021