

# 2009 Training Dates



The National Training Strategy  
for Town & Parish Councils

<b>Roles and Responsibilities</b>	Duties of the Clerk, Chairman, Councillors and the Council as a Corporate body Issues relating to the employment of the Clerk and opportunities for personal development Public relations and communications with the community and outside bodies	<b>21st January</b> <b>15th September</b>
<b>Law and Procedures</b>	Statutory powers, the LG Act 1972 (S137), discriminating between powers and duties, keeping up with new legislation The Agenda as the basis for adopting the proper meeting procedures Standing Orders and Code of Conduct	<b>23rd April</b> <b>29th October</b>
<b>Finance</b>	The requirements of the Lighter Touch Audit Financial Standing Orders Application of appropriate budgetary processes and the role of the RFO Risk Management and insurance for Parish Councils The 4 Cs of Best Value	<b>24th June</b> <b>1st December</b>
<b>Planning</b>	The Planning Framework Effective comment on planning applications Parish Plans	<b>25th February</b> <b>26th August</b>
<b>Partnership Working and Community Engagement</b>	Working with the other two tiers of local Government in Cheshire Accessing external funding Working with your community – further reference to the Parish Plan and other community needs assessment processes	<b>6th May</b> <b>10th November</b>
<b>Chairmanship – Module 1</b>	Giving guidance on being the Chairman of the Parish/Town Council – Chairing a meeting	<b>18th February</b>
<b>Chairmanship – Module 2</b>	Giving guidance on being the Chairman of the Parish/Town Council – Professional Conduct	<b>17th March</b>
<b>Chairmanship – Module 3</b>	Giving guidance on being the Chairman of the Parish/Town Council – The public and the media	<b>21st May</b>
<b>Chairmanship – Module 4</b>	Giving guidance on being the Chairman of the Parish/Town Council – contentious issues	<b>1st July</b>
<b>Chairmanship – Module 5</b>	Giving guidance on being the Chairman of the Parish/Town Council – chairing a challenging meeting	<b>2nd September</b>
<b>Chairmanship – Module 6</b>	Giving guidance on being the Chairman of the Parish/Town Council – Visionary leadership	<b>18th November</b>

These dates are subject to confirmation

To book places please contact Susan Harding by email ([susanharding@chalc.org.uk](mailto:susanharding@chalc.org.uk)), phone (01948 871314) or in writing to ChALC, Blue Bache Barn, Burleydam, Whitchurch SY13 4AW.

Venues will be notified when booking places.

Cost £30 per person for member councils, members of the SLCC and Community Council, £40 for non-members

## CHESHIRE TRAINING PARTNERSHIP

c/o Cheshire Association of Local Councils

Blue Bache Barn ♦ Burleydam ♦ Whitchurch ♦ Shropshire ♦ SY13 4AW

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